

DOWNLOADING AND SETTING UP PEGASUS MAIL:

1. Go to the software section on IGS-KW main web page. **<http://www.kw.igs.net>**
2. Click on the link to IGS K-W Software Archive
3. Go to the section appropriate for your operating section, i.e. Windows 3.X or 95/98 etc
4. Click on the link for Pegasus Mail to begin the download
5. Choose a folder or directory on your hard drive to download to. HINT: REMEMBER WHERE YOU ARE DOWNLOADING TO.
6. Click on save or okay
7. The program is just under 3 megabytes in size in its download format, a standard modem connection will take between ten and twenty minutes to completely download the file
8. When the download is complete, go to the folder or directory you saved the file in
9. The file will be called **w32-3xx.exe** for Win 95/98/NT or **w16-3xx.exe** for Win3.X
10. Double click on the download file, it will start to set itself up
11. Agree with all the suggestions unless you are an experienced computer user and want to change destination directories and/or file/program names
12. In the program group that has been created for Pegasus Mail, usually called Pegasus or Pmail, find the icon of the winged horse (mythological Pegasus)
13. Click on the winged horse
14. The program will begin to set itself up for each individual user, simply answer the questions that you are asked.
15. It first asks you for your email address, type it in, it should be **<username>@kw.igs.net**
16. Click Next
17. It is asking for the name of the POP3 Mail Server, type in **pop3.kw.igs.net**
18. Notice that it is all small letters and no spaces. THIS IS EXTREMELY IMPORTANT. Click Next
19. It is now asking for your username and password. (This is not your email address, simply your username).
20. Click Next
21. It is now asking for the name of the SMTP Server. It is **smtp.kw.igs.net** again all small letters and no spaces. Click next
22. Choose Dial Up only if you want Pegasus Mail to Dial a Connection to the Internet for you. It is highly recommended that you choose Network here as you can then do your email typing and reading offline instead of using up your account hours on mail related matters. (Note: you only need to be connected to actually send and to actually receive your mail, everything else can be done offline with email.)
23. Click Next
24. Click Finish
25. Go to File, Network Configuration
26. Go to the Network Tab
27. Click on the Advanced Network Configuration Tab
28. In the first section put a check mark in the Send Mail before retrieving mail box

29. Click okay
30. Go to the General Tab
31. There is a space for your name, type it in (this is your actual name)
32. Take the check out of the box that says automatically open new mail folder...
33. Go to the area that has the name of the copies to self folder
34. Click on the select button
35. Click on the new button
36. Type in a name such as copies to self,
37. Double click on the new entry you have created
38. Go to the next window for default mail folder
39. Click on select
40. Click on the new button
41. Type in a name such as main
42. Double click on the new name you have created
43. Go to the Sending Mail Tab
44. Type in your email address at the Default Reply To window
45. Click on Okay

Pegasus is now set up properly and is ready for you to use.

Enjoy your on-line time with IGS-KW!